WARREN COUNTY PARKS AND RECREATION DEPARTMENT

Old Alvaton Gym Rules

Inventory

Folding Chairs	144
6’ Tables	12
Round Tables	18
Chair Rack	2
Table Cart	1

Cleaning Checklist

Trash	Do not remove bags from trash can. If more bags are needed, please staff for assistance.
Tables	Must be wiped off and returned to stage.
Chairs	Must be wiped off and returned to stage.
Floor	Sweep and place dirt in trash container, leave tarps in place.

Rules

1. All guests must comply with WCPR Code of Ethics and rental agreement.
2. Decorations are not allowed to be attached to walls at any time.
3. At no time will anything be hung from the backboards or ceiling.
4. Children under 12 years of age will be supervised by an adult.
5. Do not sit or stand on tables.
6. Do not stand on chairs.
7. Please remove all your items from kitchen area.
8. Remove all food and drinks from the refrigerator.
9. Wipe off countertops, sink, and stove.
10. If you have a large spill or mess, please notify gym staff for assistance.
11. Once room has been cleaned and all items have been removed, please notify a staff member before checking out of the facility. (270) 843-6665